

## Vrushali Rajendra Shete

Address: 4/11 BDD Building Sewari cross road, Near Sewari railway station Sewari West,  
Mumbai – 400015. | Mobile Number: +91-9702800228

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### Work Experience

- Field Investigator in Clinical Trial Study with NIRT Chennai placed in Shatabdi Hospital DRTB OPD: 5<sup>th</sup> October 2021 till date.

#### Roles and Responsibilities include:

- Pre-screening potential study participants and confirming eligibility.
  - Administering informed consent, adapting communication based on literacy levels.
  - Collecting and processing bio-specimens (blood, sputum), ensuring proper labeling, storage, and transportation.
  - Instructing participants on proper sputum collection methods.
  - Coordinating compensation for participants and maintaining reimbursement logs.
  - Monitoring investigational product administration, including home visits and ensuring proper dosage tracking by DOT providers.
  - In essence, I ensure smooth participant enrollment, sample collection, and adherence to study protocols while maintaining communication and logistical integrity throughout the process.
- Program Manager in PPSA project with Doctors For You (Intervention Area - Govandi & Chembur Ward): 28<sup>th</sup> November 2019 to 31<sup>st</sup> December 2020

#### Roles and Responsibilities include:

- Developing project briefs and presenting outcomes monthly to both the organization and government counterparts.
- Ensuring timely implementation of activities and achievement of set targets, such as private notifications and X-Ray voucher distribution.
- Monitoring project performance, tracking indicators monthly and quarterly, and submitting reports to government counterparts.
- Ensuring readiness for service provision at identified hubs by supplying necessary materials and documentation.
- Documenting best practices and lessons learned for wider dissemination.
- Undertaking any tasks assigned by the Director (Health) to advance organizational goals.
- Managing project financial resources, liaising with finance teams, preparing forecasts, and monitoring expenditure to avoid under or overspending.
- Overseeing the utilization and maintenance of programme budgets and assets according to policies. And Conducting surprise field visits and visiting DTO and CTO offices as required.

- District PPM (Public Private Mix) Coordinator with Revised National Tuberculosis Control Programme: 22<sup>nd</sup> May 2017 to 20<sup>th</sup> November 2019

Roles and Responsibilities:

- Assisting in mapping and listing stakeholders, including NGOs and private providers for partnerships.
- Implementing NGO-PPM schemes and ACSM activities at district and sub-district levels.
- Coordinating with corporate/private hospitals for program involvement.
- Supporting the PPSA network in interfacing with MCGM for diagnostics, notification, and implementation support.
- Conducting Continuing Medical Education (CME) sessions for private and government doctors.
- Conducting surveys for TB case finding.

- Programme Manager with MASOOM Organization: 11<sup>th</sup> January 2016 to 14<sup>th</sup> May 2016

Roles and Responsibilities:

- Plan, implement, monitor, and evaluate activities under the Night School Transformation Program. Conduct quarterly grading and develop action plans for improvement.
- Collaborate with school stakeholders to ensure effective implementation of school development plans.
- Update MIS data and report to seniors using various formats required by donors.
- Initiate impactful initiatives to improve attendance, enrollment, and pass rates.
- Conduct structured meetings to provide feedback on program implementation.
- Foster relationships with trustees, headmasters, teachers, and SMDC members to address issues effectively.
- Supervise volunteers, provide feedback to the Program Specialist.
- Serve as a liaison between the career cell and students, guiding them towards career options.
- Ensure timely completion and submission of program documents.
- Review case studies and forward them to the program specialist for finalization.

- Health Coordinator with Chaitanya Organization, Pune: 22<sup>nd</sup> June 2015 to 22<sup>nd</sup> December 2015

Roles and Responsibilities:

- Plan, implement, monitor, and evaluate health interventions. Utilize SHG-Cluster-Federation framework for implementation.
- Ensure effective implementation of NRHM in the community. Maintain internal and external communication regarding unit activities.
- Conduct monthly planning, reporting, and evaluation. Provide capacity building for the team in planning, reporting, coordination, communication, presentation, and work attitude.

### **TISS Field Work and Internship Experience:**

- Change Agent Foundation, Tara Village Panvel (1 month): Implemented i-light (solar light project) in rural areas. Engaged in fundraising activities.
- Society For Change, Chandrapur (1 month): Studied the effects of coal mines on humans and the environment. Conducted micro-planning in villages of Bhadravati block.
- Narmada Bachao Andolan, Madhya Pradesh (1 month): Examined the impact of Ultra Tech cement on villagers and the environment. Learned about various advocacy methods.
- PMRDF of Balarampur District Chhattisgarh (1 month): Assisted NRLM in implementing dairy development plans. Conducted monitoring and evaluation for NRHM in Balarampur district. Field work and internship Experiences :Nirmala Niketan college of Social work

### **College of Social Work Nirmala Niketan Field Work and Internship Experience:**

- Akanksha Foundation, Dadar, Mumbai (1 year): Organized educational sessions for primary children. Explored government and Akanksha school functioning processes.
- Sarvhara Jan Andolan, Mangoan and Roha Block, Raigad (1 year): Worked with Katkari tribal community. Studied seasonal migration patterns among Katkari tribals. Participated in protests advocating for food security in 2012.
- APNALAYA Organization, Shivaji Nagar Slum Area, Govandi Mumbai (1 year): Engaged with adolescent girls in Shivaji Nagar. Conducted sessions on education and health to raise awareness. Developed modules on girls' health issues.

### **EDUCATIONAL BACKGROUND:**

S.N.	Degree	Name of The Institution	University	Marks in % / CGPA
1.	MSW, RD	Tata Institute of Social Sciences, Tulajpur.	TISS, Deemed University	6.7
2.	BSW	College Of Social work Nirmala Niketan, Mumbai.	University of Mumbai	52%
3.	HSC	Vikas Junior College of Science, Com, and Arts, Mumbai.	University of Mumbai	44.33%
4.	SSC	Tilak Nagar Vidhya Mandir	Pune Board	69.84%

**Paper Presentation:** "Challenges Faced by Autistic Individuals in Integrated Social Work Practice" Presented at College of Social Work, Nirmala Niketan.

**Research Paper:** Implication of Seasonal Migration on 'Katkari; Tribal in Raigad District of Maharashtra. (Area: Mangaon Block, & Raigad District)

**Other Achievements:**

- Committee member at the National Rural Youth Fest 2013-14, TISS Tuljapur.
- Received an 'A' grade certificate in National Cadet Corps from 1st Maharashtra Girls Battalion, Mumbai.
- Completed First Aid to The Injured training conducted by The Bombay City Ambulance CORPS in 2011.
- Earned over 15 certificates for participation in co-curricular activities and sports

**Computer literacy:**

- Passed MSCIT.
- Proficient in Microsoft PowerPoint, Word, and Excel.
- Have a basic understanding of internet usage

**Language known:** Marathi, English, and Hindi.

**Personal Information:**

Name: Vrushali Rajendra Shete  
Date of birth: 15<sup>th</sup> September 1992.  
Nationality: Indian  
Email ID: [vrushali.shete4@gmail.com](mailto:vrushali.shete4@gmail.com)

**Date:** 26<sup>th</sup> March 2024

**Place:** Mumbai